

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION  
GOAL SETTING SESSION/REGULAR MEETING  
December 14, 2015  
MINUTES**

The Board held a Goal Setting session and did not have a quorum, they met as a Committee. The Board President and the Attorney agreed to allow the public to remain as it was intended, video recording was not permitted. The Board engaged in discussion to outline action plans for each goal, as attached. The public was present.

The Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 6:06 p.m. in Room B132 at the J.P. Case Middle School upon Ms. Borucki's arrival.

**Members Present**

Sandra Borucki  
Anna Fallon  
Laurie Markowski  
Michael Stager  
Bruce Davidson

**Members Absent**

Alan Brewer  
Marianne Kenny  
Frank Kraus  
Eric Liszt

**Board Attorney Present**

Alicia Hoffmeyer

The meeting was paused as Ms. Markowski stepped away.

On the motion of Ms. Markowski, seconded by Ms. Borucki, the meeting was adjourned, unanimously viva voce, at 6:33 p.m. to executive session in Room D111.

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

**Personnel/Litigation**

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

The Board returned to public session at 6:49 p.m. in Room B132.

On the motion of Ms. Borucki, seconded by Ms. Fallon, minutes of the Regular Meeting on November 23, 2015\* were approved viva voce. **Ms. Markowski abstained.\***

**SUPERINTENDENT'S REPORT**

Mr. Castellano gave a brief overview of the STEAM Program. Mr. Agabiti & J.P. Case students, presented to the Board & requested everyone travel through stations where students presented their projects. The students presented the Board with 3D printed name plates.

Dr. Caulfield commended the students and the staff for their outstanding efforts and commended the district for their dedication to learning.

Mr. Bland, presented the 2015 Partnership for Assessment of Readiness for College & Careers (PARCC) Results, as attached. He commended the Administrative & Support Staff for their efforts. He noted that the Flemington-Raritan School District has a lot to be proud of.

Ms. Cook's presentation on the overview of the Readers Workshop, will be presented in January.

### CITIZENS ADDRESS THE BOARD

Mr. Davidson read the following statement regarding public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

None

### REPORTS OF THE SECRETARY AND TREASURER OF SCHOOL MONIES

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of October 2015 further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district's known financial obligations for the remainder of the fiscal year 2015-2016.

The School Business Administrator/Board Secretary certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.11(a), as of October 31, 2015. As of these dates, sufficient funds are available to meet the district's known financial obligations for the remainder of school year 2015-2016.

On the motion of Mr. Stager, seconded by Ms. Borucki, approval was given to accept the Reports of the Secretary and Treasurer of School Monies for the month of October 2015.

Aye: Ms. Borucki	Mr. Stager	Nay: 0	Abstain: 0
Ms. Fallon	Mr. Davidson		
Ms. Markowski			

### PERSONNEL

The next meeting is TBD.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

**All Personnel items were approved under one motion made by Ms. Markowski, seconded by Ms. Fallon.**

#### **Certified Staff – Appointments, Resignations and Leaves of Absence**

1. Approval was given for Seth **Corson**, Computer Teacher at J.P. Case Middle School, to take a Federal Family Leave/ NJ Paid Leave from January 4, 2016 through January 29, 2016.
2. Approval was given for Marjorie **Esckilsen**, Grade 2 Teacher at Barley Sheaf School, to take a medical leave from December 14, 2015 through December 21, 2015.
3. Approval was given for Thomas **Blay**, Grade 8 Science Teacher at J.P. Case Middle School, to take a medical leave from December 11, 2015 through December 23, 2015.
4. Approval was given for employee #513463 to be suspended with pay effective December 8, 2015 until further notice.
5. Approval was given for the attached Repayment Agreement between the Board of Education and employee #525410.

6. Approval was given to employ the following leave replacement for the 2015-2016 school year. This candidate is highly-qualified for this position. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/ Replacing/Loc.	Dates	Salary/Degree /Step	Certification/College
1.	Convery	Samantha	LLD /Jaclyn Murray/BS	December 16, 2015- March 22, 2016	Sub Per Diem	CEAS Preschool-Grade 3/Students with Disabilities/William Patterson University
				March 23, 2016- June 30, 2016	\$49,805/BA/1	

7. Approval was given to amend the motion of September 21, 2015:

to increase the assignment of Jeanne Bartley, Speech Teacher at Reading-Fleming Intermediate School, from 5 hours and 20 minutes to 5 hours and 40 minutes, at a salary of \$64,941.67, effective September 22, 2015.

to read:

to increase the assignment of Jeanne Bartley, Speech Teacher at Reading-Fleming Intermediate School, from 5 hours and 20 minutes to 5 hours and 40 minutes, at a salary of **\$64,279.32**, effective September 22, 2015.

8. Approval was given to amend the 2015-2016 salary of Renee **Chorun** from \$38,156.06 to \$37,747.22, effective September 1, 2015.

#### All Staff – Additional Compensation

9. Approval was given to employ the following staff members for additional compensation during the 2015-2016 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Enos	Susan	BS	Winter Concert	2/hrs.	\$30.62/hr.
2.	Golding	Dawn	BS	Winter Concert	2/hrs.	\$30.62/hr.
3.	Vitelli	Nicholas	BS	Winter Concert	2/hrs.	\$30.62/hr.
4.	Bond	Michele	RFIS	CPR/AED-ERT	3/hrs.	\$33.78/hr.
5.	Witte	Rebecca	RFIS	CPR/AED-ERT	3/hrs.	\$33.78/hr.
6.	Sullivan	Kevin	RFIS	CPR/AED/First Aide-Intramural Advisor	6/hrs.	\$33.78/hr.
7.	Kernan	Joanne	Sub	Transportation Aide	N/A	\$21.12/hr.
8.	Ketelsen	Martha	Sub	Transportation Aide	N/A	\$21.12/hr.
9.	Burkhardt	Kristin	RFIS	Winter Student Council Co-Advisor	7.5/hrs.	\$30.62/hr.
10.	Mayer	Katherine	RFIS	Up to 4 additional nights for parent conferences	N/A	1/1400 annual salary

10. Approval was given to appoint the following mentors for the 2015-2016 school year. Stipend to be \$550 per year, prorated as needed.

Item	Mentor	Loc./Position	Novice Teacher	Loc./Position
1.	Kelly Kuster	BS/Support Skills	Samantha Convery	LLD/ BS
2.	Susan Shames	FAD/Kindergarten	Jessica Eresman	ESL/Bilingual/FAD
	Carla Thompson	FAD/Grade 1		

**Substitutes**

11. Approval was given to employ the following applicant(s) as a Substitute(s) for the 2015-2016 school year pending fingerprinting:

Item	Last Name	First Name
1.	Critelli	Erin
2.	Desalvo	Joy
3.	Dhyani	Bharti
4.	Dryden	Elizabeth
5.	Easse	Edward
6.	Guistwite	Adrienne
7.	Maslankowski	Lisa
8.	O'Rourke	Tracey
9.	Portnoy	Deborah
10.	Tavares	Melissa

12. Approval was given to renew the following Substitute(s) Certificates for the 2015-2016 school year:

Item	Last Name	First Name
1.	Koch	Leigh
2.	Mulligan	Patricia

**Field Placements**

13. Approval was given of the following Hunterdon Central Regional High School students and job coaches to assist in the Francis A. Desmares School Library 4 days a week for 12 weeks during 2015-2016 school year:

Item	Last Name	First Name	Title
1.	DeGenova	John Paul	Student
2.	Lopez	Charlie	Student
3.	Santos	David	Student
4.	Walsh	Ryan	Student
5.	Barazesh	Rana	Job coach
6.	Clark	Jenni	Job coach
7.	Hellings	Lisa	Job coach
8.	Manz	Jean	Job coach
9.	May	Mariden	Job coach
10.	Murphy	Michelle	Job coach
11.	Price	Jennifer	Job coach

14. Approval was given for the following Nursing Students to complete their field placements as follows during the 2015-2016 school year, pending fingerprints:

Item	Last Name	First Name	College/University	# of field placements	Location	Dates
1.	Cunniff	Susanna	Rutgers	11 days	CH/RFIS	February-March
2.	Guistwite	Adrienne	New Jersey City	28 days	BS/JPC	January-May
3.	Verma	Meeta	Rutgers	11 days	RH	February-April

15. Approval was given of the following student teachers for the 2015-2016 school year, pending fingerprinting:

Item	Candidate/College/Univ.	Cooperating Teacher	Position/Location	Dates
1.	Sophie Harper/Rider University	Adrienne Harley	Kindergarten/FAD	January 25, 2016-May 5, 2016
2.	Sophia Lent/College of NJ	Rebecca Burns	Grade 6 Language Arts/RFIS	January 25, 2016-May 6, 2016
3.	Stephanie Pappas/College of NJ	Jacqueline Hill	Grade 6 Social Studies/RFIS	January 25, 2016-May 5, 2016

16. Approval was given for the following student to observe classes:

Item	Candidate/College/Univ.	Cooperating Teacher	Position/Location	Dates
1.	Kaitlin Pickett/Kean University	Patricia Kurylo	Kindergarten/CH	January 20, 2016-May 17, 2016

Aye: Ms. Borucki                      Mr. Stager                      Nay: 0                      Abstain: 0  
 Ms. Fallon                      Mr. Davidson  
 Ms. Markowski

### **CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY, AND GRANTS**

The next meeting is TBD.

**All Curriculum items were approved under one motion made by Ms. Fallon, seconded by Ms. Borucki.**

1. Approval was given of the following curriculum and materials adoptions.

Item	Curriculum
1.	Geometry Curriculum
2.	K-4 World Language Curriculum

2. Approval was given to employ the following staff members, or their alternates, for additional compensation during the 2015-2016 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Custy	Mary Jane	BS	AIMSweb Facilitator	3 hrs.	\$33.78/hr.
2.	Pierson	JenniLee	BS	AIMSweb Facilitator	3 hrs.	\$33.78/hr.
3.	Soos	Laura	BS	AIMSweb Facilitator	3 hrs.	\$33.78/hr.

3. Approval was given to employ the following staff members, or their alternates, for additional compensation during the 2015-2016 school year to be funded from the NCLB grant. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Account #	Max. # of Hours	Rate
1.	Barragan	Katherine	FAD	FAD Literacy Learning Club	20-232-100-100-000-00-16	54 shared hrs.	\$30.62/hr.
2.	Buccigrossi	Marianne	FAD	FAD Literacy Learning Club	20-232-100-100-000-00-16	54 shared hrs.	\$30.62/hr.
3.	Cascio	Leigh Anne	FAD	FAD Literacy Learning Club	20-232-100-100-000-00-16	54 shared hrs.	\$30.62/hr.
4.	Bishop	Alison	RH	RH Literacy Learning Club	20-232-100-100-000-00-16	54 shared hrs.	\$30.62/hr.

5.	DeAngelis	Margaret	RH	RH Literacy Learning Club	20-232-100-100-000-00-16	54 shared hrs.	\$30.62/hr.
6.	Dibetta	Crystal	RH	RH Literacy Learning Club	20-232-100-100-000-00-16	54 shared hrs.	\$30.62/hr.
7.	Gallagher	Eleene	RH	RH Literacy Learning Club	20-232-100-100-000-00-16	54 shared hrs.	\$30.62/hr.
8.	Hansen	Susan	RH	RH Literacy Learning Club	20-232-100-100-000-00-16	54 shared hrs.	\$30.62/hr.
9.	Hillebrecht	Patricia	RH	RH Literacy Learning Club	20-232-100-100-000-00-16	54 shared hrs.	\$30.62/hr.
10.	Southard	Pamela	RH	RH Literacy Learning Club	20-232-100-100-000-00-16	54 shared hrs.	\$30.62/hr.
11.	Barragan	Katherine	FAD	FAD Literacy Learning Club Training	20-232-200-100-000-00-16	2 hrs.	\$33.78/hr.
12.	Buccigrossi	Marianne	FAD	FAD Literacy Learning Club Training	20-232-200-100-000-00-16	2 hrs.	\$33.78/hr.
13.	Cascio	Leigh Anne	FAD	FAD Literacy Learning Club Training	20-232-200-100-000-00-16	2 hrs.	\$33.78/hr.
14.	Bishop	Alison	RH	RH Literacy Learning Club Training	20-232-200-100-000-00-16	2 hrs.	\$33.78/hr.
15.	DeAngelis	Margaret	RH	RH Literacy Learning Club Training	20-232-200-100-000-00-16	2 hrs.	\$33.78/hr.
16.	Hansen	Susan	RH	RH Literacy Learning Club Training	20-232-200-100-000-00-16	2 hrs.	\$33.78/hr.
17.	Southard	Pamela	RH	RH Literacy Learning Club Training	20-232-200-100-000-00-16	2 hrs.	\$33.78/hr.
18.	Fielding	Therese	RFIS	RFIS ESL Learning Lab	20-241-100-100-000-00-16	29.25 hrs.	\$30.62/hr.

4. Approval was given to accept the following donations and for students to participate in the following assemblies during the 2015-2016 school year.

Item	Grade/Group	School	Program	Anticipated Date	Cost	Funding Source
1.	Gr. K-4	RH	Eric Dasher Brain Wash Game Show	January 12, 2016	\$1,250	PTO
2.	Gr. K-4	RH	Cello Fury	March 17, 2016	\$1,995	PTO
3.	Grade 6	RFIS	Speaker John Marshall – Meteorologist	TBD	\$3,000	PTO

5. Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/ Conference	Dates	Includes (see below)	Max. Amount
1.	Hoffman	Melissa	Best, Practical Strategies to Help Your Students Meet or Exceed Your State Mathematics Standards (Grades K-2) Workshop, South Plainfield, NJ	February 10, 2016	R	\$239
2.	Koelle	Dawn	Best, Practical Strategies to Help Your Students Meet or Exceed Your State Mathematics Standards (Grades K-2) Workshop, South Plainfield, NJ	February 10, 2016	R	\$239
3.	Lake	Katie	Best, Practical Strategies to Help Your Students Meet or Exceed Your State Mathematics Standards (Grades K-2) Workshop, South Plainfield, NJ	February 10, 2016	R	\$239
4.	Neylon	Sharon	Best, Practical Strategies to Help Your Students Meet or Exceed Your State Mathematics Standards (Grades K-2) Workshop, South Plainfield, NJ	February 10, 2016	R,M	\$260
<b>R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other</b>						

6. Approval was given to contract with E-Rate Exchange Services to provide consulting services in support of the district's Category 2 E-Rate application at a rate of \$2,500 during the 2015-2016 school year.
7. Approval was given for the J.P. Case Middle School to apply and accept a \$500 grant from the Exxon Mobil Educational Alliance Program to be used to purchase science related instructional materials.

Aye: Ms. Borucki                      Mr. Stager                      Nay: 0                      Abstain: 0  
       Ms. Fallon                        Mr. Davidson  
       Ms. Markowski

### **FACILITIES/OPERATIONS**

The next meeting TBD.

**The Facilities/Operations item was approved under one motion made by Ms. Borucki, seconded by Mr. Stager.**

1. Approval was given for the attached resolution rejecting bids for the security project upgrade.

Aye: Ms. Borucki                      Mr. Stager                      Nay: 0                      Abstain: 0  
       Ms. Fallon                        Mr. Davidson  
       Ms. Markowski

### **TRANSPORTATION**

The next meeting is TBD.

**FINANCE**

The next meeting is TBD.

**All Finance items were approved under one motion made by Ms. Fallon, seconded by Ms. Borucki.**

1. Approval was given of the attached transfer list from November 17, 2015 to December 8, 2015.
2. Approval was given of the attached bill list for the month of December totaling \$1,889,714.98.
3. Approval was given for the Superintendent and Business Administrator to transfer funds, pay monthly bills, authorize payroll disbursements and review the Secretary's Report for the month of December 2015.

Aye: Ms. Borucki                      Mr. Stager                      Nay: 0                      Abstain: 0  
       Ms. Fallon                        Mr. Davidson  
       Ms. Markowski

**POLICY DEVELOPMENT**

The next meeting is TBD.

**INFORMATION ITEMS**

1. Harassment, Intimidation & Bullying Investigations for the 2015-2016 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
Desmares	November 17, 2015	3	No	Remedial actions outlined in report.

2. Drills to date for the 2015-2016 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
September	9/9	9/8	9/11	9/9	9/3	9/15
October	10/7	10/7	10/23	10/20	10/22	10/16
November	11/2	11/2	11/20	11/2	11/11	11/23
Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
September	9/22	9/17	9/16	9/17	9/15	9/22
October	10/22	10/23	10/27	10/15	10/08	10/23
November	11/20	11/4	11/11	11/23	11/23	11/12

**MISCELLANEOUS/RELATED & SPECIAL SERVICES**

The next meeting is TBD.

**All Miscellaneous items were approved under one motion made by Mr. Stager, seconded by Ms. Fallon.**

**Action Items**

1. Approval was given for Saint Claire's Hospital in Boonton, NJ to provide bedside instruction for student #2536453798 at a rate of \$55 per hour, for as long as medically necessary.
2. Approval was given to compensate Mountain Lakes Board of Education, for providing services for student #2013767, during the 2014-2015 school year, for 10 months at \$56 per month.



Aye:	Ms. Borucki	Mr. Stager	Nay: 0	Abstain: 0
	Ms. Fallon	Mr. Davidson		
	Ms. Markowski			

### **CITIZENS ADDRESS THE BOARD**

Mr. Davidson read the following statement regarding public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

None

### **CORRESPONDENCE**

Ms. Fallon noted she received a vendor solicitation and a Holiday card.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

None

### **CITIZENS ADDRESS THE BOARD**

None

On the motion of Ms. Borucki, seconded by Ms. Fallon, the meeting was adjourned at 8:17 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees  
Business Administrator/Board Secretary

#### 2016 Board Meetings

January 4-Reorganization of the Board/Work Session/Regular Meeting & 25

February 8 & 22

March 7 & 21

April 11 & 25

May 9-Reorganization of the District/Work Session/Regular Meeting & 23

June 13 & 27

July 18

August 22

September 12 & 26

October 10 & 24

November 14 & 28

December 12